

**Texas A&M University
Corpus Christi**

***Camp on the Coast*
Student and Parent
Handbook**

Student Guidelines

Responsibilities

1. To adapt and learn from a university environment.
2. To comply with all university, housing, and program rules.
3. To attend all classes and activities on time, unless officially excused.
4. To meet with counselors, teachers, tutors, and staff when scheduled.
5. To keep room and personal belongings neat, clean and orderly at all times
6. To pay for repairs or replacements of any damaged property.
7. To complete and update medical history, residence, and any pertinent information as soon as changes are in effect.
8. During any *Camp on the Coast* Program events/activities, to not wander away from the group, or proceed anywhere without informing proper staff.
9. During the *Camp on the Coast*, to remain on campus at all times unless accompanied by a staff member, parent, or guardian.
10. Smoking or any tobacco products are not allowed.
11. Program policy prohibits the use or possession of alcohol, controlled or illegal substances or any weapons while enrolled in the program.
12. The use of drugs is prohibited unless under the medical supervision of the University Health Center or a physician.
13. All prescribed medications must be registered with the Department of Communications & Theatre Office.
14. Clothing which depicts, drugs, alcohol, satanic, vulgar, pornographic material, and/or gang related activity will not be allowed.
15. To respect all fellow students, program staff, and university personnel.
16. Over-display of affection will not be allowed. This includes kissing, excessive hugging, and caressing, etc.
17. No Walkie-talkies or Family Radio (FRS or GMRS) devices will be allowed to be used by participants during any *Camp on the Coast* activity.
18. No electronic devices (cell phones, MP3 players, video games) will be allowed to be used by participants during any classes, meetings, or rehearsals.

Standard of Conduct & Ethics

Behavior

Participants are expected to behave in accordance to standards which contribute positively to a learning environment. This behavior is essential for the development of respect, trust, and leadership abilities that are promoted by *Camp on the Coast*, and any negative behavior is not tolerated.

Campus

As you know, Texas A&M University-Corpus Christi is hosting the *Camp on the Coast* and has provided access to the university's resources and facilities. With this in mind, we ask that all participants respect the privilege that has been given by ensuring that at each activity, event, or during the *Camp on the Coast* that we respect and care for the facilities by making certain we clean our area, abide by the university policies and procedures, and those of the *Camp on the Coast Program*.

Attire

Attire should not interfere with or distract from the positive learning environment we support. Therefore any attire which depicts drugs, alcohol, satanic, vulgar, pornographic or gang-related material will not be allowed. The manner in which each participant presents himself/herself is important for many reasons—most importantly to provide a clean and safe learning environment for all participants.

Residential Staff

When the participants reside at the Miramar Dormitory there will be summer residential staff that will facilitate, monitor and maintain all events and activities during the duration of their stay.

Campers are to abide by the rules and regulations provided by the residential staff at all times. Any violations will be subject to review by the Director.

Miramar Dormitory

Throughout the duration of the Campers' stay at the Miramar Dorms each individual participant is responsible for maintaining the appearance of their area which includes their assigned room and building. Any damages shall be the responsibility of the participant and parent(s)/guardian(s).

Safety

The safety and welfare of each participant and the group as a whole is a top priority for *Camp on the Coast*. We ask that each participant regard safety in the same manner. To maintain safety at all times we also ask each participant to behave in a manner that will promote safety by making sure other participants abide by our safety rules:

1. No participant shall cause harm to themselves or others.
2. All participants shall be cautious in their daily activities.
3. No participant may wander around the campus without a *Camp on the Coast* Staff escort.
4. All accidents or incidences must be reported immediately to *Camp on the Coast* Staff. (No matter what time it is.)
5. All rules and regulations shall be followed to ensure maximum efforts towards a safe environment.

Medical History & Insurance

In order for *Camp on the Coast* to provide the maximum effort in safety, we require that each parent/guardian provide their son's/daughter's current medical history and insurance information. Those forms must be completed prior to your son's/daughter's entrance into the *Camp on the Coast* and should be updated as information changes. As for the medical insurance/Medicaid/Medicare information, these should include all physicians and policy numbers. Students should submit a copy of the card or information with all telephone numbers. Parents of students without medical insurance must provide a letter claiming financial responsibility for any emergency medical expenses that may arise during the camp.

The medical history should include a list of medications being taken and amount of dosages, as well as a list of all allergies. Please ensure that all documentation remain current and accurate should a medical emergency occur and your child needs immediate medical attention.

During *Camp on the Coast* any participants taking medications must submit their medications to the Camp Director to keep safely from others.

Release of Participant

While your son/daughter is in our care, we request that any time your son/daughter must leave early that a short note be sent with your signature prior to our releasing him/her.

Emergencies

In case of emergencies we have requested various forms to be provided for *Camp on the Coast*. These forms are to allow the *Camp on the Coast* Program to provide medical attention for your child in the event of an accident or medical emergency. Should there be a medical emergency our procedures are as follows:

- ↵ If any medical emergency or accident occurs a member of the *Camp on the Coast* Staff should be notified immediately.
- ↵ The *Camp on the Coast* Staff is to notify the Director immediately. Director will notify family as soon as possible.
- ↵ Depending on the situation, emergency medical facility will be called through 911 or participant transported to hospital, or first aid will be rendered by trained University Personnel.
- ↵ *Camp on the Coast* Staff will fill out incident report with information regarding accident.



Direction to Summer Theatre Workshop: *Camp on the Coast* Registration

1. You will approach the campus by coming down Ocean Drive. (On the map, it is the road at the top of the page.)
2. You will take the second entrance into the campus (right turn on Sand Dollar Dr.), which is past the enormous new Performing Arts Center (C3), the building with big columns and lots of glass.
3. Drive to the second stop sign and take a left into the parking lot. Registration will take place in the Camden-Miramar Recreation Room.